



To: CaroMont Health Employees, Volunteers and Students
From: Ward Adcock III, MD, VP, Medical Affairs
Date: September 24, 2023
Subject: Mandatory Influenza (Flu) Vaccine Policy

For the safety of our patients and community and to comply with national recommendations, the **Influenza (flu) vaccination is mandatory** for all employees, volunteers, **students**, vendors, Active and Associate Medical Staff Members, and Advanced Care Practitioners unless they have an approved exemption.

Volunteers and students who are not vaccinated or provide proof of vaccination by October 30 will not be allowed on campus until the Influenza season ends.

Vaccination Period

- **The 2023 Influenza vaccination period is September 28 to October 30.**
- You must receive the Influenza vaccine and submit proof of vaccination no later than 3:00 p.m. on November 1.
- If you would like to request a medical or religious exemption, your request and supporting documentation must be submitted in MyClinicalExchange by September 11.

Vaccination Exemptions

- **Only medical and religious exemptions are allowed. Personal exemptions are not allowed.**
- Your request for exemption must be submitted in MyClinicalExchange by September 11. If you are requesting a medical exemption, you must submit documentation from your Provider and attach it in MyClinicalExchange. For a religious exemption, please submit your request in MyClinicalExchange, providing an explanation for the declination.
- If your medical or religious exemption is denied, you must receive the vaccine by October 30.
- **Volunteers and Students who are not vaccinated by October 30 will not be allowed in CaroMont Health facilities during the Influenza season.**

Thank you for your support and the compassionate care you provide for our community and your patients.